



SHIVER
SECURITY SERVICES

Automatic Credit Card Payment Information

Automatic Credit Card Payment offers a convenient way to pay your billing for alarm services.

Enrollment

Complete the enclosed Credit Card Payment Form authorizing Shiver Security to automatically charge your credit card for your alarm services. There is no processing fee involved. There are 3 ways to provide this information:

1. Call in the information to 1.877.577.5591, Ext. 526 or Ext. 517.
2. Email the completed form or information to admin@shiversecurityservices.com; or
3. Mail completed form in enclosed return envelope to Shiver Security Systems, Inc., 1400 Cincinnati St., Dayton OH 45417.

Process

Your credit card will be charged according to your billing mode...monthly, quarterly, semi-annually, or annually. Only invoices for alarm services will be processed automatically on your credit card. Invoices for service or installation will be processed with your credit card **only** with your authorization.

You will continue to receive an alarm services invoice. At the bottom will be a message not to send payment...amount will be electronically processed on the 10th of the month. **This is your receipt for payment by credit card card.**

Any questions about charges can be immediately resolved by calling Accounts Receivable, 1.877.577.5591, Ext. 517 or Ext. 515.

Credit Card Changes and Cancellations

The credit card process will remain in force and effective until Shiver Security Systems has received notification of any changes or cancellations. Changes such as Expiration Date or change in credit card can be made by calling Accounts Receivable, 1.877.577.5591, Ext. 526 or Ext. 517.

Questions

If you have questions concerning the credit card process, please call 1.877.577.5591, Ext. 526 or Ext. 517.

Cincinnati & N. Kentucky 6404 Thornberry Court, #410 | Mason, Ohio 45040 | P: 513.618.3285 | F: 513.719.4050

Dayton and Springfield 1400 Cincinnati Street | Dayton, Ohio 45417 | P: 937.425.6525 | F: 937.228.2573



SHIVER
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Automatic Credit Card Payment Authorization Form

This is authorization for Shiver Security Systems, Inc., to automatically charge the credit card below for Alarm Services:

Type of Credit Card: _____ MasterCard _____ VISA
_____ American Express _____ Discover

Card Number: _____ Exp. Date: ____ / ____

Name on Card (*please print*) _____

Shiver Customer Number _____

Account Name _____

Billing Address _____

City _____ State _____ Zip _____

Authorized Signature

Date

**Return completed form to: Shiver Security Services
1400 Cincinnati St.
Dayton OH 45417**

or....email for to: admin@shiversecurityservices.com

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Dayton and Springfield 1400 Cincinnati Street | Dayton, Ohio 45408 | P: 937.425.6525 | F: 937.228.2573

Toll-free: 877.577.5591 | www.shiversecurityservices.com