



BUSINESS SAFETY TIPS

Make sure all exterior doors have adequate locking mechanisms and consider installing a secondary, deadbolt lock.

Move items that can be used to aid in access to the roof, such as dumpsters or ladders.

Use exterior lighting to increase the visibility in parking lots and entrances.

Move valuable merchandise away from the door or windows to prevent smash and grab thefts. Install a safe to store valuable documents and keys to your business.

Leave cash registers empty and open after hours to deter burglars.

Install an annunciator on entrances to alert you when someone enters the building.

Don't tag your keys with the name of your business. Change locks if keys are lost or not returned by a former employee.

Don't open the door until you're ready to do business, and don't count receipts until you lock up.

Call 911 for all medical, fire, and police emergencies, and any time you believe there is a need to send police, fire, or medical personnel to the scene.

Post local telephone numbers to report any incident that you believe should be reported to the police department, but does not require the dispatch of an officer.